# [Shop name]

*[Street address, city, state ZIP]*
*[Phone] · [Email]*

# MULTI-POINT INSPECTION

Vehicle inspection checklist

**Customer** _____ **Year / make / model** _____ **VIN** _____

**RO #** _____ **Mileage** _____ **Date** _____ **Technician** _____

**Green: checked and OK** **Yellow: needs attention soon** **Red: needs attention now** *Leave blank if not checked*

| UNDER THE HOOD | | G | Y | R |
|---|---|---|---|---|
| Engine oil level & condition | | ○ | ○ | ○ |
| Coolant level & condition | | ○ | ○ | ○ |
| Brake fluid level & condition | | ○ | ○ | ○ |
| Power steering fluid | | ○ | ○ | ○ |
| Transmission fluid | | ○ | ○ | ○ |
| Washer fluid | | ○ | ○ | ○ |
| Drive belt(s) | | ○ | ○ | ○ |
| Radiator & heater hoses | | ○ | ○ | ○ |
| Engine air filter | | ○ | ○ | ○ |
| Cabin air filter | | ○ | ○ | ○ |
| Battery terminals & cables | | ○ | ○ | ○ |
| Leaks in engine bay | | ○ | ○ | ○ |

| LIGHTS, GLASS & WIPERS | | G | Y | R |
|---|---|---|---|---|
| Headlights (low & high) | | ○ | ○ | ○ |
| Brake lights incl. third light | | ○ | ○ | ○ |
| Turn signals & hazards | | ○ | ○ | ○ |
| Tail, plate & reverse lights | | ○ | ○ | ○ |
| Horn | | ○ | ○ | ○ |
| Wiper blades | | ○ | ○ | ○ |
| Windshield (chips, cracks) | | ○ | ○ | ○ |
| Dash warning lights on | | ○ | ○ | ○ |

**BATTERY TEST**

**Rated CCA** _____ **Tested CCA** _____ ○ ○ ○

*Good / Recharge & retest / Replace*

| UNDER THE VEHICLE | | G | Y | R |
|---|---|---|---|---|
| Shocks / struts | | ○ | ○ | ○ |
| Tie rod ends & steering linkage | | ○ | ○ | ○ |
| Ball joints | | ○ | ○ | ○ |
| CV boots / axles | | ○ | ○ | ○ |
| Exhaust system & hangers | | ○ | ○ | ○ |
| Brake lines & hoses | | ○ | ○ | ○ |
| Engine / transmission leaks | | ○ | ○ | ○ |
| Differential / transfer case fluid | | ○ | ○ | ○ |

| BRAKES | LF | RF | LR | RR |
|---|---|---|---|---|
| Pad / shoe thickness (mm) | | | | |
| Rotor / drum condition | | | | |

*Rotor / drum condition: mark G, Y or R.*

| TIRES | LF | RF | LR | RR | Spare |
|---|---|---|---|---|---|
| Tread depth (32nds) | | | | | |
| Pressure found (psi) | | | | | |
| Pressure set (psi) | | | | | |
| DOT date code (WWYY) | | | | | |
| Wear / damage | | | | | |

*NHTSA: tires should be replaced at 2/32" of tread or less.*
*Set pressure to the door-jamb placard, not the number on the sidewall.*

| OTHER | | G | Y | R |
|---|---|---|---|---|
| Parking brake | | ○ | ○ | ○ |
| Alignment (pull, uneven wear) | | ○ | ○ | ○ |
| Road test notes | | ○ | ○ | ○ |

## RECOMMENDATIONS

| Needs attention now | Estimate |
|---|---|
| | |
| | |
| | |
| | |

| Soon / next visit | Estimate |
|---|---|
| | |
| | |
| | |
| | |

Technician signature _____

Reviewed with customer (name, date, how) _____